

BUSINESS REGISTRATION APPLICATION
CITY OF TILLAMOOK
210 Laurel Avenue
TILLAMOOK, OR 97141
503-374-1824
Fax 503-842-3445
klaxson@tillamookor.gov

NOTICE: Acceptance of business registration application does not certify that applicant has complied with all City Code provisions.

All information must be completed before application will be accepted
Please review, make any additions or corrections, sign and return to City Hall with payment

Please print or type information.

Business Name: _____ Business Phone: _____

Email Address _____ Fax: _____

Business Street Address: _____

Business Mailing Address: _____

Business EIN/SS _____

Business Owners Name: _____ Phone: _____

Additional Business Owners Name: _____ Phone: _____

Type of business to be conducted: _____

Delivery ☐ Soliciting/Door to Door ☐ **IMPORTANT: If delivering food or soliciting food products door to door you must first check with Tillamook County Environmental Health for requirements.**

Current Registration Fee Schedule per Resolution No. 1661

(Surcharge Fee per Resolution No. 1663)	1-11 employees	\$75.00 + \$25.00 = \$100.00*
	12 – 30 employees	\$150.00 + \$25.00 = \$175.00*
	31 + employees	\$300.00 + \$25.00 = \$325.00*

*Two part-time employees (up to 24 hrs/wk) are considered one full-time employee for licensing costs.

Temporary (Up to three months) One-third of the annual fee + prorated surcharge (\$6.25)

Business registrations follow the City's fiscal year and run from July 1 thru June 30 of the following calendar year. Registration and surcharge fees are prorated quarterly for new businesses.

Number of On-site Employees-Full Time: _____ **Part Time:** _____

(Owner(s) counts as one employee)

Date Submitted

Print Applicant's Name

Applicant's Signature

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OFFICE USE ONLY

Receipt No. _____ Date Paid _____ Application No. _____

REV 6/5/20

Date Certificate Mailed _____